

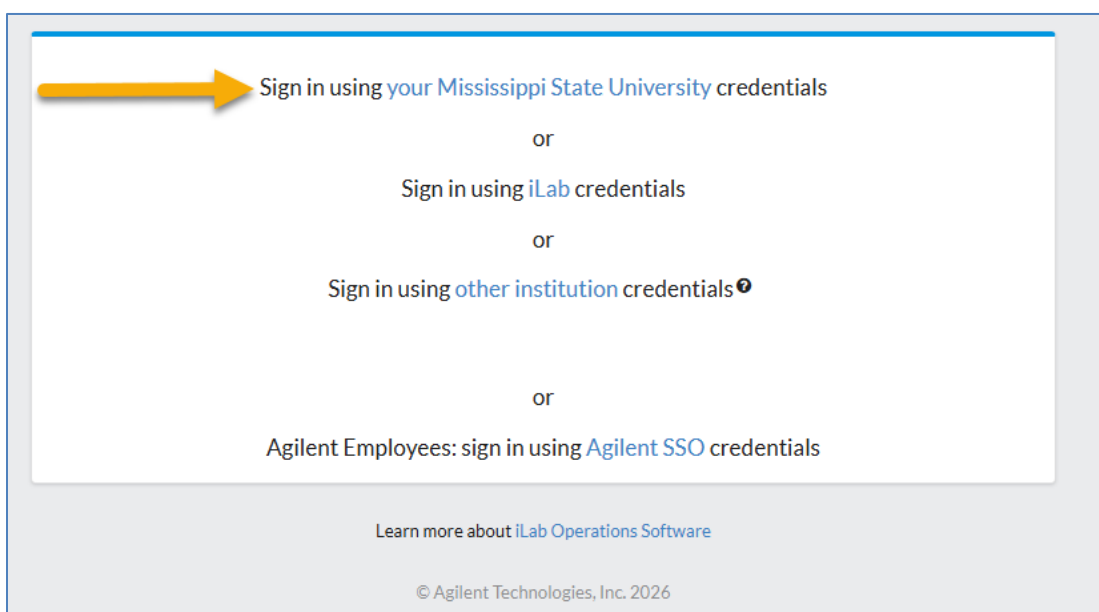
Mississippi State University: Registration Guide

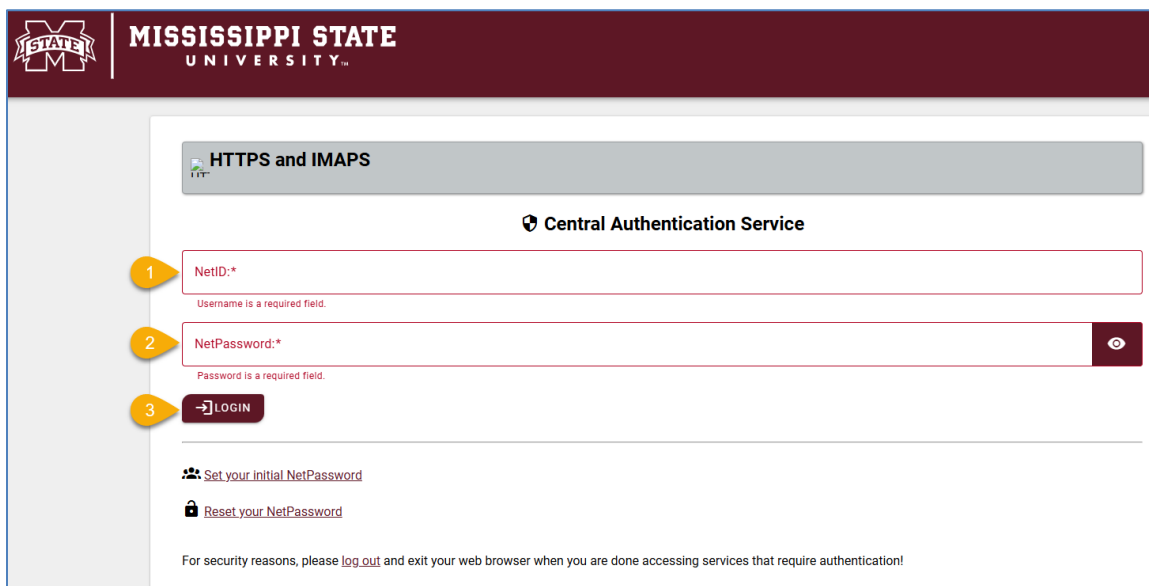
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Internal User Registration

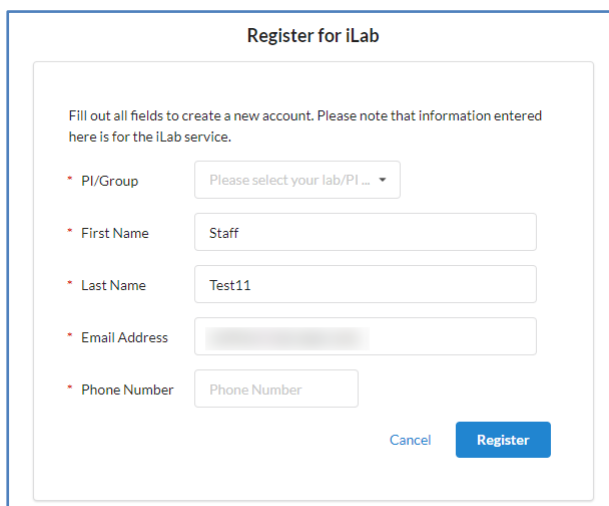
1. Navigate to the following URL: <https://msstate.ilab.agilent.com/account/login>
2. Bookmark this URL for future use.
3. Once on the iLab login page, select 'Sign in using your Mississippi State University credentials'
4. At this point you will be prompted to provide your MSSTATE credentials and password.
 - a) You must be on the MSSTATE network to login with MSSTATE credentials.





The image shows the Central Authentication Service (CAS) login page for Mississippi State University. The page has a dark blue header with the university's logo and name. Below the header, there is a section titled "HTTPS and IMAPS" and "Central Authentication Service". The login form consists of three numbered steps: 1. NetID:* (Username is a required field), 2. NetPassword:* (Password is a required field), and 3. LOGIN. Below the login fields, there are links for "Set your initial NetPassword" and "Reset your NetPassword". At the bottom, a security notice states: "For security reasons, please [log out](#) and exit your web browser when you are done accessing services that require authentication!"

- b) If this is your first time logging in, once you authenticate you will be directed to a registration page.
- i. First select the appropriate **PI/Group** from the first drop down.



The image shows the "Register for iLab" form. The form is titled "Register for iLab" and contains a message: "Fill out all fields to create a new account. Please note that information entered here is for the iLab service." The form has five required fields, each marked with a red asterisk: PI/Group (a dropdown menu with the text "Please select your lab/PI ..."), First Name (text input with "Staff" entered), Last Name (text input with "Test11" entered), Email Address (text input with a blurred email address), and Phone Number (text input with "Phone Number" entered). At the bottom right of the form, there are two buttons: "Cancel" and "Register".

- ii. Your first name, last name, and email address will be pre-filled. Complete any remaining required fields.
- iii. Click '**Register.**' The next page you see will be the '**Greeting Page**'

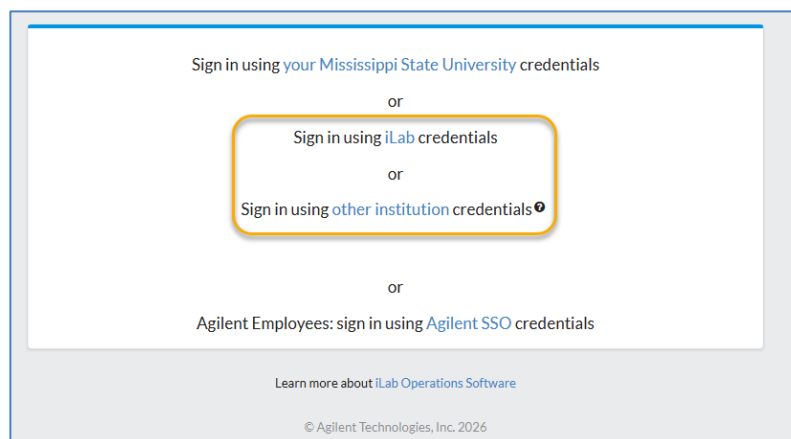


- iv. The PI you selected has been sent an email informing them that they need to approve your account.
 - v. The PI is reminded each business day but you have the opportunity to send an additional reminder.
 - vi. You will also receive a Welcome email with brief getting started instructions.
 - vii. Once your account has been approved you will receive an email notifying you.
7. Now you can login following steps 1-4 to utilize the core facilities within iLab
 8. Once logged in you will be on the iLab homepage dashboard. Make sure to set your time zone!

External User Registration

If an external user needs to utilize a MSSTATE core, they can navigate to the MSSTATE iLab URL to sign up and/or login. Cores can provide their direct URL or the overall MSSTATE URL.

1. Navigate to MSSTATE url: <https://msstate.ilab.agilent.com/account/login>
2. If you have an existing iLab account choose to 'Sign in using iLab credentials' or 'Sign in using other institution credentials.'
 - a. Those that belong to an institution in iLab that has an SSO/ID integration will choose to 'Sign in using other institution credentials.'
 - b. For additional information on logging in, [click here](#).



3. If you are a new iLab user, select 'Register' in the top right corner and follow the registration wizard.
 - a. For additional information on registering for an iLab account, [click here](#).

iLab Help Site

The iLab help site has a lot of great help articles for Institution admins, PIs, Core Admins, and Users. We strongly urge you to utilize this site as it is continuously updated, and new

articles are always being added. Below are a few articles that you might find useful for you as you begin to use iLab.

[Overall Navigation](#)

[Managing Your Profile](#)

[Key iLab Terms](#)

[Using a Core](#)

